Clay County Medical Center Board of Trustees

Tuesday, August 30, 2016
5 p.m.
CCMC Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Terri Parry	Jim Garbarino, CFO
Sandy Fox	Joel Mason, Attorney
Jeff Yarrow	Mary Jensen, Recording Secretary
Richard Cott	Tim Dudte, HFG
	Andrew Rutenbeck, HFG
	Todd Knight, McCownGordon
	Shawn Cross, McCownGordon
	Tucker Peddioro, McCownGordon

CALL TO ORDER

Lori Penner, President, called the meeting to order at 5:25 p.m.

PRESENTATION BY HFG & McCOWNGORDON

HFG presented to the Board bids for a survey and a geotechnical study of the soil. Several bids were received and reviewed. BHC Rhodes's bid for the survey only was $18,030.00. The Board decided to have HFG reach out to a couple of other companies for bids on the geotechnical study. Motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the bid from BHC Rhodes's for $18,030.00 for the engineering survey only. Motion carried 3-0. (Richard Cott was not present at this time).

HFG and McCownGordon went over the modifications to the design on the construction project. McCownGordon handed out an executive estimate summary of probable costs, interior renovation alternatives and voluntary alternates.

HFG would like to meet with the Board again in a couple of weeks to go over the design after some changes are made to design. HFG will get back to Austin with a date. Richard Cott joined the meeting.

The representatives from HFG and McCownGordon left at 7:30 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of August 2, August 15 (budget hearing) and August 15 (regular board meeting). Motion made by Sandy Fox, seconded by Richard Cott, to approve the minutes as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:

- CCFP Assets

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Cash Receipts/Disbursements & Financial Review for July 31, 2016. Discussion followed. Motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts/Disbursements & Financial Review for July 31, 2016 as presented. Motion carried 4-0.

NEW BUSINESS

CANDIDATES TO REVIEW & APPROVE

The Board discussed the credentialing files recommended by Medical Staff for the following:

Appointments - Courtesy

Susan E. Gutschow, MD	Patrik Leonard, MD	Jeffery L. Sparacino, DO
Justin Halbe, MD	Fadi Bedros, MD	Gary B. Weiner, MD
John M. Ryan, MD	Mark Gros, MD	

Appointments - Allied

Lisa Price, PA-C   Erin E. Thornton, PA

Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve privileges to the 8 courtesy staff and 2 allied staff named above. Motion carried 4-0.

REQUEST FOR 2 DIETARY CARTS

Austin presented a request and bid from dietary for 2 new tray delivery carts from US Foods for $5,214.60. The 2 current carts are at least 30 years old and are noisy, cumbersome and not attractive. Motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of 2 dietary delivery carts from US Foods for $5,214.60. Motion carried 4-0.

APPROVAL OF RESOLUTION GO BONDS

Austin presented a resolution requesting that Clay County, Kansas, issue general obligation refunding and improvement bonds for the purpose of financing the costs of refunding outstanding county hospital revenue bonds and acquiring, constructing, equipping and furnishing additions and making improvements to the Clay County Medical Center. The resolution was considered and discussed. Motion made by Sandy Fox, seconded by Terri Parry, to adopt the Resolution as presented by the following roll call vote:

Yes: Jeff Yarrow, Sandy Fox, Terri Parry, Richard Cott

Motion carried.

The Resolution will be signed by the Chairman and attested by the Secretary. A copy will be forwarded to the Board of County Commissioners of Clay County, Kansas.

LUTZ CLINIC CODING

Austin presented a request to hire Lutz to perform retrospective chart review procedures on a random sample of 70 clinic medical records selected by Lutz and CCMC. They will review provider documentation and CPT level determination. A summary and a report outlining the overall findings will be provided afterwards. The fee for the service is estimated to be $5,900 to $6,400, plus travel and expenses related to an on-site review. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the request to hire Lutz, for an estimated cost up to $6,400. Motion carried 4-0.

CCFP ASSETS

Austin presented a list of assets that were missed when merging CCMC & CCFP totaling fair market value at $14,600.00. Motion made by Terri Parry, seconded by Sandy Fox, to purchase the assets from CCFP for a fair market value of $14,600.00. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

Austin presented the following:

- Meadowlark Hospice will go live with their new Mumms software this Thursday.
- The Paragon fetal monitoring system will go live in November.
- The CRNA RFP final responses are due by August 31st. Once decided the new CRNA contract will go to the Board for review.
- Linn Clinic – CCMC, Dr. Erickson and Washington are interested in the Linn Clinic. Austin will attend the Linn city council meeting next Tuesday.
- Riley Clinic – continues to look promising. Austin has heard back from the Mayor and City Clerk and they think it's a good idea.
- ER midlevel's – things are going well. Austin announced to staff that Dr. Kelley will be full time in January and the talk has been positive.
- MCSI – continuing to look for an employee. Dale is still helping us out once a week.
- We will start doing Echo's in house October 1st.
- EMR – we have been through round one and narrowed it down to three companies. They will be onsite in the next month or so.
- Urgent Care – hope to be open January 1st. It would be evenings and weekends.

NEXT MEETING

The next regular Board of Trustees meeting will be on September 27th, 2016 at 7:30 p.m. in the Board room.

Minutes recorded by Mary Jensen, Recording Secretary