Clay County Medical Center Board of Trustees

8 P.M.
Tuesday, April 26, 2016
CCMC Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Sandy Fox
Richard Cott

Absent: Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Mary Jensen, Recording Secretary
Monte Green, Attorney
Joel Mason, Attorney
Amy Burr, Meadowlark Hospice

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:03 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of April 12, 2016. It was suggested to add the purpose of the Public Hearing and to spell out the wording for PII (Personally Identifiable Information) to the March 29, 2016. Motion made by Sandy Fox, seconded by Richard Cott, to approve the minutes of April 12, 2016 with the minor addition and spelling. Motion carried 3-0.

AGENDA REVIEW

Add Under New Business: Medical Center Employee Discount Policy Review & Approval

Add Under Old Business: Piper Jaffray Analysis
Radon Update

MEADOWLARK HOSPICE 1ST QUARTER QA RESULTS – AMY BURR

Amy Burr, Meadowlark Hospice Director, presented the QAIP Data 1st Quarter. She reviewed a group of charts from January, February and March and presented the results. Amy stated that they will have their IDG meetings tomorrow and they will discuss the data. They have three areas to focus on: social worker documenting with patient family, infection reports completed & care plan updated and education on new medication. Amy and staff will come up with ways to improve in these areas. Amy Burr left the meeting.

FINANCIALS – JIM GARBARINO, CFO

Jim Garbarino, CFO presented the Financial Review for March, 2016. Discussion followed. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve Financial Review for March, 2016 as presented. Motion carried 3-0. Jim stated that the annual audit went well this year.

NEW BUSINESS

CANDIDATE TO REVIEW & APPROVE

The Board reviewed the credentialing file recommended by Medical Staff for Holly Lynette Johnson, PA. Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve allied staff privileges to Holly Lynette Johnson, PA. Motion carried 3-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

PERSONAL APPEARANCE DRAFT POLICY

Austin Gillard presented to the Board the updated personal appearance policy with changes regarding Jean Day and t-shirts. He suggested making every Friday a jean day for employees as long as the jeans are in good repair, not excessively faded or have holes in them. Also added to the policy is “no t-shirts, not even a CCMC logoed t-shirt unless approved by administration to have a team spirit day or a designated CCMC t-shirt day". Motion made by Sandy Fox, seconded by Richard Cott, to approve the revised Personal Appearance policy as presented.

AVAILITY UPDATE

The Availity representative was here last week for training with employees. Availity will scrub all information and make sure it is correct. It will also reach out to the insurance company and check patient information. We are still working on the statements and eventually Availity will send those out.

MIDLAND UPDATE

They are continuing to work with Yvonne Bartley getting the program set up. Midland will send out the 2nd statement and the ones to follow. They will help with financial assistance, Medicaid, disability, etc.

304B UDPATE

It is going smooth at this time. We are waiting to get the physicians on board July 1st and get them registered. It will not start until October so there will only be a small benefit in 2016.

HCHAPS SCORES

Austin presented the HCHAPS scores from 4th Quarter 2015. There are several areas that need addressed and focused on to increase our scores. Austin will share the results with staff and with the board quarterly.

MEDICAL CENTER DISCOUNT FOR EMPLOYEES POLICY

Austin presented a revised Medical Center Discount policy. He would like to make the following three changes to the policy:

1. Discount benefit eligible to all CCMC employees not just the ones who work 40 hours a pay period.
2. Raise the age to 26 so it would more closely follows our health insurance.
3. Remove the maximum available discount.

After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the revised Medical Center Discount for Employees policy with the changes presented. Motion carried 3-0.

RADON TESTING UPDATE

Austin will check with Steve Gurney for an update and get back to the Board.

PIPER JAFFRAY ANALYSIS

Austin presented the hospital project analysis from Piper Jaffray for the GO bonds. The Piper Jaffray analysis compared the different phases with 20, 25 and 30 year financing. Mary Jensen left the meeting and the Board continued the discussion of the analysis.

NEXT MEETING

The Board of Trustees meeting with Health Facilities Group will be on Thursday, April 28 at 10 a.m. in education centers 1&2.

The regular Board of Trustees meeting will be on Tuesday, May 10 at 8 p.m. in the Board room.

Minutes recorded by Mary Jensen, Recording Secretary