Clay County Medical Center Board of Trustees

8 P.M. Tuesday, March 29, 2016 Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Sandy Fox
Richard Cott
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Mary Jensen, Recording Secretary
Monte Green, Attorney
Joel Mason, Attorney

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of March 8, 2016 and March 9, 2016. Motion made by Sandy Fox, seconded by Richard Cott, to approve the minutes of March 8, 2016 and March 9, 2016 as presented. Motion carried 4-0.

AGENDA REVIEW

Add Under New Business:
- Collections
- KHA Video
- Radon Testing
- Executive Session for Non-Elected Personnel

FINANCIALS – JIM GARBARINO, CFO

Jim Garbarino, CFO presented the Financial Review for February 29, 2016. Discussion followed. Motion made by Jeff Yarrow, seconded by Terri Parry, to approve Financial Review for February 29, 2016 as presented. Motion carried 4-0.

EXECUTIVE SESSION - REVIEW OF ACCOUNTS

Motion made by Terri Parry, seconded by Sandy Fox, to go into executive session at 8:21 p.m. for 2 minutes to protect patient confidentially while discussing a past due account. Mary Jensen left the meeting. The Board discussed the account for legal action. The Board came out of executive session at 8:23 p.m. Mary Jensen returned to the meeting. Motion made by Sandy Fox, seconded by Richard Cott, to approve the MSB request for legal action on the one account as presented. Motion carried 4-0.

NEW BUSINESS

KHA KANSAS LEGISLATIVE VIDEO

The Board watched the KHA Kansas Legislative video and discussion followed.

CANDIDATES TO REVIEW & APPROVE

The Board reviewed the credentialing files recommended by Medical Staff for Kayla Dieball, ARNP, Allied staff and the following Courtesy staff:

James Birkbeck, MD	Donney Kastner, MD	James Hurtig, MD
Jack Jones, MD	Francis Weyrens, MD	Brian Beard, MD
Patrick Sheehy, MD	Steven Seals, MD	Apostolos Evangelidis, MD
Mark T. McVay, DO		

Motion made by Richard Cott, seconded by Terri Parry, to approve allied & courtesy staff privileges to those listed above. Motion carried 4-0.

CEO JOB DESCRIPTION

The Board discussed the updated CEO Job Description that they revised at the last Board meeting. Motion made by Terri Parry, seconded by Richard Cott, to approve the updated CEO Job Description. Motion carried 4-0.

CCMC HIPAA POLICY

The CCMC HIPAA policy was reviewed and discussed by the Board.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

WELLNESS CENTER – PT, OT, SPEECH

PT, OT, Speech, RT and Cardiac are now tracking time spent in the Wellness Center for reimbursement purposes. Physical Therapy has been very busy.

NEXTGEN

Austin informed the Board that NextGen is sun-setting the system in five years. Austin wants to be pro-active and look at options and vendors now. The Board was in agreement.

POOL AIR HANDLING UNIT

The pool air handling unit needs repaired or replaced. For parts the cost is approximately $10,000.00 not including labor and for a new unit it would be around $25,000.00. Austin will keep the Board updated.

GENERATOR

Kevin Helms is still working on the electrical.

EMERGENCY ROOM STAFFING

Austin and Lance Haller are working on the schedule and it is going well.

ROOF

The roof will be replaced in May or June depending on the weather.

GILMORE & BELL, P.C.

Sarah Steele, Gilmore & Bell sent a memo stating that the Bond Counsel fee would be $24,500.00 for the $6 million GO Bonds (election required).

HEALTH FACILITIES GROUP UPDATE

Four companies have submitted their qualifications for a CM. It was decided to have the CM's work with HFG and look at the cost of the different phases of construction. Austin would like for our auditors to work on a cost report for the hospital and CCFP for reimbursement. Numbers are needed to make better decisions. The Board agreed to move forward with the cost report.

We should know the USDA loan rate by this Friday. We can move forward with the USDA application and submit it by May 19th. If awarded the loan we have up to 5 years to use the funds with no penalties and the interest rate stays the same. The Board requested more clarification on the USDA loan. Austin will get more information and email it to the Board. We would need the CM projected cost by May 19th. Interviews with the CM's will be on Wednesday, April 20th from 8 a.m. – 12 p.m. Tim from HFG would like a CM decision made by April 21st.

RADON TESTING

The Board would like to have Austin check with Engineering to see if Radon testing has been done in the basement of CCFP and CCMC. If not, to have that done as soon as possible.

OLD BUSINESS

CCFP

- Austin and Cindy Rush met with CCFP staff today and will again on Thursday to talk about the merging of CCFP with CCMC. They will go to the Clyde office on Wednesday. Austin has been meeting with Lance Haller weekly.

EXECUTIVE SESSION

Motion made by Richard Cott, seconded by Sandy Fox, to go into executive session to protect the privacy rights of non-elected personnel at 10:14 p.m. for 30 minutes. Motion carried 4-0. Mary Jensen left the meeting. The Board came out of executive session at 10:44 p.m.

NEXT MEETING

The Board of Trustees meeting will be on Tuesday, April 12th at 8 p.m. in the Hospice meeting room.

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Minutes recorded by Mary Jensen, Recording Secretary