Clay County Medical Center Board of Trustees

7 P.M.
Tuesday, February 9, 2016
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Sandy Fox
Richard Cott
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Mary Jensen, Recording Secretary
Monte Green, Attorney
Marcia Newell, Planning/Development

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:03 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of January 26, 2016. Motion made by Sandy Fox, seconded by Terri Parry, to approve the minutes of January 26, 2016 as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:
MSB Legal Accounts – Executive Session
Liberty Square Annual Meeting

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Financials for December 31, 2015 and the Cash Receipts/Disbursements for January 31, 2016. Discussion followed. Motion made by Terri Parry, seconded by Sandy Fox, to approve the Financials for December 31, 2015 as presented. Motion carried 4-0. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the Cash Receipts/Disbursements for January 31, 2016 as presented. Motion carried 4-0.

NEW BUSINESS

COMMUNITY NEEDS ASSESSMENT – MARCIA NEWELL

Marcia Newell, Planning & Development, presented the Clay County Community Health Needs Assessment and the Implementation Strategy for FY2015-1017. She explained that the Patient Protection and Affordable Care Act (PPACA) created a new IRS Code which imposed new requirements on tax-exempt hospitals. Specifically, hospitals must complete a Community Health Needs Assessment (CHNA) at least once every three years. The CHNA must include input from persons who represent the broad interest of the community with input from persons having public health knowledge or expertise. The assessment must be available to the public and a written implementation strategy adopted to address identified community needs.

The objective of the Clay County CHNA was to determine health needs from the perspective of the community in collaboration with the health providers for the community. This report summarizes the plans for Clay County Medical Center to sustain and develop community benefit programs that address prioritized needs from the 2015-2016 Community Health Needs Assessment (CHNA) conducted by the Clay County Medical Center and the Clay County Health Department.

The Board reviewed the Community Benefit Report and Community Benefit Implementation Strategy for addressing priorities identified in the most recent Community Health Needs Assessment as well as other plans for community benefit. Marcia stated that there was great collaboration to complete this project from Dana Rickley, Clay County Health Department, Lori Huber & Laurisa Condray, EDG & Lori Beikman. Motion made by Richard Cott, seconded by Terri Parry, to approve the Community Benefit Report and the Community Benefit Implementation Strategy as presented. Motion carried 4-0. Marcia Newell left the meeting.

EXECUTIVE SESSION - REVIEW OF ACCOUNTS

Motion made by Richard Cott, seconded by Terri Parry, to go into executive session at 7:36 p.m. for 3 minutes to protect patient confidentially. Motion carried 4-0. The Board discussed the accounts. The Board came out of executive session at 7:39 p.m. Motion made by Richard Cott, seconded by Sandy Fox, to approve the MSB legal accounts as presented. Motion carried 4-0.

MEETING RECESSED

The CCMC Board recessed the meeting at 7:39 p.m. to go into the Liberty Square Annual meeting.

The Liberty Square meeting adjourned at 7:47 p.m. (See Liberty Square minutes)
The CCMC Board of Trustees meeting re-opened at 7:48 p.m.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

REVENUE CYCLE – MIDLAND & AVAILITY

Midland will be assisting patients enroll in public or government programs and managing patient payment plans. Availity will be providing patient insurance information and estimates of patient responsibility. The agreement has been signed with Midland and we are testing the system before we go live. The goal is to be pro-active with our patients.

WELLNESS CENTER & HOSPICE UPDATE

Ryan Sanneman has met with Oetinger-Lloyd Construction Inc., Bloom Construction and Top Cut. They each have given him an estimated cost but they have not presented an official proposal. Ryan has a drawing of the layout which includes 8 offices for Hospice plus a conference room. The Board asked Austin to bring the drawing to the next meeting.

INFORMATION TECHNOLOGY UPDATE

Austin reported that the equipment is coming in. Chris Wolf is working with Nex-Tech on the server and storage.

FELLOW OF THE AMERICAN COLLEGE OF HEALTHCARE EXECUTIVES

Austin will be going to Chicago in April to become board certified in healthcare management and earn the FACHE credential. It is a 3-day course and then a 6 hour test with 230 questions.

HEALTH FACILITIES GROUP

Austin and the Board discussed the meeting held last week with Health Facilities Group. HFG would like to move forward with a resolution to approve HFG to develop and publish qualifications for a CM for the proposed remodeling project. The Board also discussed bonds and decided to schedule a noon meeting with Dustin Avey of Piper Jaffray & Co. next week for a better understanding of the different types of bonds available. Motion made by Sandy Fox, seconded by Terri Parry, to approve a resolution to allow HFG to develop and publish qualifications for a CM on the hospitals behalf. Motion carried 4-0.

BOILER UPDATE

The second boiler went out last week after the Board approved the new tubes so the hospital was without heat and hot water for a couple of hours. Engineering replaced the tubes with the ones from the other boiler.

EXECUTIVE SESSION

Motion made by Sandy Fox, seconded by Terri Parry, to go into executive session to protect the privacy rights of non-elected personnel at 8:55 p.m. for 30 minutes. Motion carried 4-0. Mary Jensen left the meeting. The Board came out of executive session at 9:25 p.m. Motion made by Sandy Fox, seconded by Richard Cott to extend the executive session for 20 minutes. Motion carried 4-0. The Board came out of executive session at 9:45 p.m.

NEXT MEETINGS

A special Board of Trustees meeting will be Wednesday, February 17th at noon in the board room.

The Board of Trustees meeting will be on Tuesday, February 23rd at 7 p.m. in the board room.

Minutes recorded by Mary Jensen, Recording Secretary