Clay County Medical Center Board of Trustees

7 P.M.
TUESDAY, DECEMBER 15, 2015
BOARD ROOM

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Terri Parry	Jim Garbarino, CFO
Sandy Fox	Mary Jensen, Recording Secretary
Jeff Yarrow	
Richard Cott	

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:05 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of December 1, 2015. Motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the minutes of December 1, 2015 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

EXECUTIVE SESSION - REVIEW OF ACCOUNTS

Motion made by Richard Cott, seconded by Terri Parry, to go into executive session at 7:06 p.m. for 2 minutes to protect the privacy rights of patients. Motion carried 4-0. The Board discussed the accounts. The Board came out of executive session at 7:08 p.m. Motion made by Terri Parry, seconded by Richard Cott, to approve the accounts to MSB for Phase 1 collections as presented. Motion carried 4-0.

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Cash Receipts/Disbursements for November 30, 2015. Discussion followed. Motion made by Terri Parry, seconded by Jeff Yarrow, to approve the Cash Receipts/Disbursements for November 30, 2015 as presented. Motion carried 4-0.

NEW BUSINESS

CCFP ER AGREEMENT

Austin stated that the ER Agreement has been signed and will be effective January 1, 2016 assuming all the credentialing is completed.

CCFP LEASE AGREEMENT

Austin stated that the Clinic lease agreement has been approved. Lori Penner and Jeff Yarrow signed the agreement.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

- Generator Updated - Austin stated that the generator bid was reduced $5,000 since we do not need a fuel tank or sound enclosure. We will also modify the current building to fit the new generator.
- Laura Pollman, History teacher at CCCHS, would like more shadowing programs for students. There are two students scheduled to shadow over winter break.
- Quarterly employee meetings were held last week and were well attended. Austin shared with employees what was happening throughout the hospital and finances.
- Employee survey results were shared. Austin will go over them with the Board at the next meeting.
- The new PTO policy has been well received by employees.

- Continuing to work on property insurance for the hospital. Should know something Friday morning.
- The new treadmill in Cardiac Rehab was delivered today. IT will be working on it tomorrow. Lori suggested purchasing an additional SciFit machine.
- Austin will meet with HFG on Thursday to go over Phase 1. He will meet with Dr. McAtee on the 28th.

OLD BUSINESS

MEDICALODGE

Austin met with the CEO and CFO to discuss options. They have agreed to a triple net lease for $100,000.00 a year.

CCFP

Austin has returned the compensation package with changes. We are continuing to move forward.

NEXT MEETING

The next Board of Trustees meeting will be on Tuesday, January 5, 2016 at 7 p.m. in the Board room.

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Minutes recorded by Mary Jensen, Recording Secretary