Clay County Medical Center Board of Trustees

8 P.M. Tuesday, August 25, 2015 Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Richard Cott	Jim Garbarino, CFO
Sandy Fox	Monte Green, Attorney
Jeff Yarrow	Mary Jensen, Recording Secretary
Terri Parry	Jennifer Burget, HIM

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:05 p.m.

BUDGET HEARING MINUTES

Lori Penner asked if there were any corrections to the minutes of the Board Hearing from August 11, 2015. Motion made by Sandy Fox, seconded by Richard Cott, to approve the budget hearing minutes of August 11, 2015 as presented. Motion carried 4-0.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of August 11, 2015. Motion made by Terri Parry, seconded by Richard Cott, to approve the minutes of August 11, 2015 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Financial Review for July 2015. Discussion followed. Motion made by Sandy Fox, seconded by Richard Cott to approve the Financial Review for July as presented. Motion carried 4-0.

Austin Gillard and Jim Garbarino presented two revised copies of the Financial Assistance Policy for the Board to review and approve. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the Financial Assistance Policy that does not include Clay County only. Motion carried 4-0.

NEW BUSINESS

CREDENTIALING REVIEW & APPROVAL

The Board reviewed the credentialing files recommended by Medical Staff for the following:

Appointments: Kristin Poage, APRN – Allied Health Staff
Re-appointments: Jerad Widman, MD – Courtesy Staff
Audra Walter, ARNP – Allied Health Staff

Motion made by Richard Cott, seconded by Sandy Fox, to approve privileges to all Kristin Poage, APRN; Jerad Widman, MD; and Audra Walter, ARNP. Motion carried 4-0.

QA/QI POLICY UPDATES – JENNIFER BURGET, HIM

Jennifer Burget presented updated Quality Improvement Committee and Quality Improvement Plan policies. The Board reviewed the policies. Motion made by Richard Cott, seconded by Terri Parry, to approve the updated Quality Improvement Committee and Quality Improvement Plan policies as presented. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

MCSI ECHOCARDIOGRAM

Austin Gillard reported that he met with the MCSI board last Monday. He gave the Board a summary of what was discussed. Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve severing ties with echo services and bring the services in-house, which includes the letter of recommendation for the tech. Motion carried 4-0.

APPROVAL OF MEADOWLARK HOSPICE CAR

Austin Gillard presented 3 bids for the purchase of a car for Meadowlark Hospice. They will be trading in the van and Neon. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to accept the bid from Hanson Ford, for a 2016 Ford Fusion for a cost of $18,463.00. Motion carried 4-0.

APPROVAL OF HOSPICE EMR SYSTEM

Austin Gillard presented the recommended bid from Mumms Software (EMR) for Meadowlark Hospice for an estimated cost of $17,000. Motion made by Sandy Fox, seconded by Richard Cott, to approve the purchase of the Mumms Software for Meadowlark Hospice. Motion carried 4-0.

APPROVAL OF 340B INTERFACE

Austin Gillard presented the quote for the 304B Interface. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the purchase of the 304B Interface, not to exceed $18,200.00. Motion carried 4-0.

APPROVAL OF DICK HAY – FOULSTON & SIEFKIN (PHYSICIAN EMPLOYMENT, CHANGE OF OWNERSHIP AND ASSET PURCHASE AGREEMENT)

Austin Gillard reported that Dick Hay has agreed to design the legal agreement needed in order to move forward with the possible merging of CCMC & CCFP.

APPROVAL OF LUTZ PHYSICIAN COMPENSATION ANALYSIS/STRUCTURE

Austin Gillard presented a letter from Lutz & Company regarding the physician compensation analysis/structure. They would develop a compensation package for the physicians. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to hire Lutz & Company to develop the compensation package and not to exceed an estimated cost of $10,000.00. Motion carried 4-0.

WELLNESS & CROSSFIT PRICES

Austin Gillard presented a cost comparison of gym/CrossFit memberships in the area.

FORMATION OF PHYSICIAN COMPENSATION COMMITTEE

Austin Gillard suggested forming a physician compensation committee as they move forward with the possible merging of CCFP with CCMC. After discussion, it was decided to appoint the following to the committee: Austin Gillard, Sandy Fox, Terri Parry, Cindy Rush and Jim Garbarino.

OLD BUSINESS

PENSION PLAN

Nothing to report at this time.

CCFP

Austin Gillard will meet with the physicians on Monday night and will update the board at the next meeting.

HEALTH FACILITIES GROUP

HFG will be here on September 2 at 10 a.m. in education centers 1&2 for approximately 2 hours.

MEDICALODGE LEASE & APPRAISAL

The Board reviewed the lease and purchase information regarding Medicalodge with no action taken.

NEXT MEETING

The next Board of Trustees meeting will be on September 8 at 8 p.m. in the Board room.

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Minutes recorded by Mary Jensen, Recording Secretary